

Southeast Florida Regional Partnership

Indian River - St. Lucie - Martin
Palm Beach - Broward - Miami-Dade - Monroe

EXECUTIVE COMMITTEE MEETING
Friday, May 3rd, 2013
10:15 a.m. – 12:00 p.m.

LOCATION

Broward Metropolitan Planning Organization (MPO)
8th Floor Conference Room
100 West Cypress Creek Road, Suite 850
Fort Lauderdale, FL 33309

To participate by Webinar, please reserve your Webinar seat at:

<https://www3.gotomeeting.com/register/659399238>

Space is limited

MEETING AGENDA

1. Welcome and Pledge of Allegiance – Mayor Sam Ferreri, Chair
2. Roll Call
3. Agenda. *Action: Approval*
4. Minutes of the March 1st, 2013 Meeting. *Action: Approval*
5. Developing the Vision: Update on results of first Work Group meeting to develop Alternate Scenarios. Jason King, Dover Kohl & Partners Project Director. *Action: Information Only.*
6. Seven50: Preliminary List of Implementation Projects. Marcela Camblor-Cutsaimanis, Project Director. *Action: Discussion*
7. Third Summit. Marcela Camblor-Cutsaimanis, Project Director. *Action: Discussion*
8. Financial Update. Marcela Camblor-Cutsaimanis, Project Director. *Action: Information Only*

9. Partnership Update – Isabel Cosio Carballo, Partnership Coordinator. *Action: Information Only*

10. Announcements

11. Old/New Business

12. Public Comment

13. Adjourn

SOUTHEAST FLORIDA REGIONAL PARTNERSHIP

To: SCI Executive Committee

AGENDA ITEM #4

From: SEFRP Staff

Date: May 3rd, 2013 Meeting

Subject: Minutes of the March 1st Meeting

The Southeast Florida Regional Partnership's (Partnership) Executive Committee met at the offices of the Broward County Metropolitan Planning Organization located at 100 West Cypress Creek Road, Suite 850, in Fort Lauderdale.

Meeting Attendees:

The meeting was called to order at 10:20 a.m. and adjourned at 12:03 p.m. In attendance were (in alphabetical order):

- Mr. David Armstrong
- Commissioner Heather Carruthers (via webinar)
- Mr. Art Cobb
- Ms. Carla Coleman
- Ms. Sara Fain
- Commissioner Ed Fielding
- Mr. Kevin Foley
- Dr. Dennis Gallon
- Commissioner Suzanne Gunzburger
- Honorable Kathryn Hensley
- Mr. Donald Kiselewski
- Ms. Gepsie Metellus
- Commissioner Peter O'Bryan
- Ms. Susan O'Rourke
- District Secretary VI Gus Pego (via webinar)
- Ms. Kelly Smallridge
- Mr. Norman Taylor
- Mr. Ramon Trias
- Mr. Carlos Vidueira
- District Secretary IV James Wolfe
- Mr. Barrington Wright

Excused Absence

- Mr. Doug Bartel
- Mr. Doug Bournique
- Mr. Chris Dzadovksy
- Mayor Samuel Ferreri
- Ms. Karen Marcus
- Mr. Ed Massey
- Commissioner Jean Monestime
- Mr. Jack Osterholt
- Mr. William Perry
- Honorable Raquel Regalado
- Mr. Steve Sauls
- Mr. Michael Spring
- Mr. Edwin Swift

Acting chair woman, Commissioner Suzanne Gunzburger, called the Executive Committee meeting to order at 10:20 a.m. and led the Pledge of Allegiance. Mr. Eric Swanson of staff called the roll and determined a quorum was present. At the beginning of the meeting, it was noted that Mr. Donald Kiselewski, FP&L Director of External Affairs, was in attendance as the Executive Committee's newest member. Following the introduction, a motion was offered by Mr. Foley and seconded by Mr. Cobb, to approve the November 30th and February 1st meeting minutes. The motion carried unanimously.

Following the approval of the meeting minutes, Ms. Cambor Cutsaimanis, Seven50 Project Director, introduced Action Plan #4 and outlined the work (*Subtasks 5.5 Create Alternative Future Scenarios*) to be performed and accomplished by the third Summit. She noted that staff has been working closely with the Consultant to comply with all work plan tasks within the approved timeline. Ms. Cambor-Cutsaimanis requested preliminary approval of the draft action plan to allow the consultant to commence work activities; and, to authorize staff to work out any pending details with the Chair of the Executive Committee. During the review, a motion to preliminarily approve the draft action plan and allow staff to finalize the plan with the Chair of the Executive Committee was offered by Mr. Wright and seconded by Mr. Wolfe. The motion carried unanimously.

Ms. Cambor-Cutsaimanis and Mr. Dover presented a timeline of events and an outline of deliverables that were not sufficiently budgeted in Phase II of the project. It was noted that on February 1st, the Executive Committee held a workshop to, among other issues, determine actual needs and appropriate funding to complete work critical to the development of Seven50. As a result, certain tasks were determined unnecessary and others were identified as lacking funding due to the amount budgeted in Phase I (see February 1st meeting minutes). At the end of the presentation, staff requested approval to proceed with a budget amendment and reallocate funds from Phase II in the amount of \$123,394 to complete Phase I, as discussed and outlined in Attachment B of Agenda Item #6. The request was approved unanimously without objection.

Following the work plan evaluation and Phase II fund motion, a discussion occurred over the structure and schedule of the work groups. Staff reviewed the engagement strategy to date, outlining public participation in a series of meetings, workshops, notices, and how outreach is organized around the project's six (6) work groups. Staff, in conjunction with the Consultant, presented a proposed work group schedule and format to create the alternate scenarios that would begin on March 19th and end with the Third Summit. The Executive Committee reviewed and provided requested changes to the proposed work group schedule; and, was in general agreement with the formatting of the engagement strategy.

Ms. Coleman presented the preliminary findings and research of possible pollsters and probable cost of conducting a regional values polling. The presentation included the need to have an independent values polling with in a timely and useful way for the Seven50 development phase. She mentioned partnering community foundations and other parties needing to conduct polling to support the additional outreach polling effort. A two-part

motion to 1) initiate the values polling and add to the work plan; and, to 2) have staff review the budget and reach out to partners and outside community foundations for funds to support the additional outreach polling effort was offered by Mr. Foley and seconded by Mr. Cobb,. The motion carried unanimously.

An outreach strategy update by Mr. Wright, Subcommittee Chair, followed. He described the creation of the Outreach Subcommittee to complement all outreach efforts conducted during Summits, work group meetings, as well as online, social media and mainstream press. It was noted that the Subcommittee will be tasked with reaching out to traditionally underrepresented populations and those who don't typically attend meetings of the type Seven50 is generating. Ms. Cambolor-Cutsaimanis mentioned that staff and the consultant will follow guidance and provide support to the Outreach Subcommittee as needed.

Following the outreach strategy discussion, a financial update occurred that introduced financial expenses for both Councils and the Consultant. The budget monitoring chart was also reviewed. It was noted that total expenditures of the total project budget, amounted to 1) 66% of SFRPC's total budget; 2) 67.8% of TCRPC's total budget; and, 3) 38.5% of the Consultant's total budget. It was also noted by Ms. Cambolor-Cutsaimanis, that all tasks of the work plan are on schedule.

Following the financial update, a partnership update occurred with Ms. Cosio Carballo detailing the 1) Seven50's National Convening Meeting with other SCI grant awardees; 2) the Preferred Sustainable Status (PSS) points provided to members and new grants; 3) and, the need to provide all of the information of the Executive Committee Dropbox to Partnership members. Other announcements included an update on a substantial public records request by an Indian River County Commissioner, for all activities and deliverables that occurred during the first \$1 million of grant expenditures; 2) support for the St. Baldrick's Foundation, a childhood cancer charity funding research to help find cures for kids with cancer; and, 3) an update on a Florida House Bill (& Senate companion) for a fiber optic network in the Southeast Florida Region. Mr. Roy Rogers, a member of the public, gave positive remarks of staff, the leadership of the Executive Committee and the direction of the overall plan.

The meeting ended at 12:20 p.m.

Agendas and other material mentioned above are available on the Southeast Florida Regional Partnership website (www.seven50.org).

SOUTHEAST FLORIDA REGIONAL PARTNERSHIP

To: SCI Executive Committee AGENDA ITEM #5
From: SEFRP Staff
Date: May 3rd, 2013 Meeting
Subject: Developing the Vision: Update on results of first Work Group meeting to develop Alternate Scenarios.

Introduction

During the March 1st Executive Committee meeting, the committee approved a schedule for the work groups to meet with the purpose of developing the alternate scenarios and ultimate preferred scenario or vision for the Region.

The first meeting of the approved schedule was held on April 10th, 2013 in four remote locations that were using conference and video technology. A recap of the meeting can be found at <http://seven50.org/resources/seven50-work-group-workshop-recap/>

Schedule of Meetings

The complete schedule of meetings to develop the alternate scenarios is included below. In addition to the meetings listed, a planning director’s forum will be held for the three northern counties on Wednesday, May 8th, 2013.

DATE	EVENT	TARGET AUDIENCE	PURPOSE/DESCRIPTION
03/15/2013	TCRPC Council Meeting – Consultant Presentation	TCRPC, General Public	OUTREACH/Update. Presentation by Victor Dover to the TCRP Council and public on the significance of the future trends scenario and upcoming events. <i>Meeting Location: Indian River State College (Stuart), 9:30am</i>

COMPLETE

DATE	EVENT	TARGET AUDIENCE	PURPOSE/DESCRIPTION
04/10/2013	Work Group Meeting	Work Groups Consortium Members Partners Tech Resource Group Executive Committee General Public	PLAN DEVELOPMENT/First meeting of the work groups to assess information gathered to date and begin work leading to the creation of the Alternate Scenarios: <i>Meeting Location:</i> D4-DO3, District Office <i>Meeting will also be transmitted on VC Bridge #1 in:</i> Miami D6 – Conference Room A D4 – Palm Beach Operations Center D4 – T. Coast Operations Center –
05/15/2013	Information Release	Executive Committee RPC's	REVIEW/COMMENT. Draft, illustrative Alternate Scenario models are submitted to RPC's staffs and Executive Committee Members for review.
5/17/2013	TCRPC Council Meeting – Consultant Presentation	TRCPC, General Public	OUTREACH/Update. Presentation by Andres Duany to the TCRP Council and public on the focus of Seven50, the concept of Subsidiarity and general long term considerations. <i>Meeting Location: Indian River State College (Stuart), 9:30am</i>
5/17/2013	Information Release	Work Groups Consortium Partnership	REVIEW/COMMENT. Draft, illustrative Alternate Scenario models are submitted to RPC's staffs and Executive Committee Members for review.
05/24/2013	Work Group Meeting	Work Groups Consortium Members Partners Tech Resource Group Executive Committee General Public	PLAN DEVELOPMENT/ Second meeting to review/edit draft, illustrative Alternate Scenarios prepared by consultants based on information provided in meetings mentioned above. Members for review <i>Meeting Location:</i> Virtual meeting (WebEx or Webinar)

COMPLETE

DATE	EVENT	TARGET AUDIENCE	PURPOSE/DESCRIPTION
06/07/2013	Executive Committee Work Shop	Executive Committee Consortium Partners General Public	Workshop to review/comment on edits to draft Alternate Scenarios. Edits/comments resulting from this workshop will be incorporated into the Scenarios in an appropriate format to address during Summit
06/19/2013 through 06/21/2013	SUMMIT # 3: Three-Day Working Summit West Palm Beach, FL	All	<p>DAY 1</p> <p>Executive Committee and Technical Resource Group Refine Alternate Scenarios and plan in general</p> <p>DAY 2</p> <p>Work Groups review, refine and provide additional input on draft alternate scenarios and plan in general</p> <p>DAY 3</p> <p>Presentations of draft scenarios.</p> <p>Initiate process to select Preferred Scenarios between Summit 3 and 4.</p>

Action

Jason King, Project Director with Dover Kohl and Partners will provide an update of the results of that first event.

Recommendation

For information only.

SOUTHEAST FLORIDA REGIONAL PARTNERSHIP

To: SCI Executive Committee

AGENDA ITEM #6

From: SEFRP Staff

Date: May 3rd, 2013 Meeting

Subject: Implementation of Seven50 - Preliminary List of Implementation Projects.

Introduction

The HUD-Approved Work Plan and Phase II of the contract between the fiscal agent (South Florida Regional Planning Council) and the lead consultant, require completing specific tasks, as well as identifying and carrying out a series of projects that will help develop tools for implementation of Seven50. While there are some clearly outlined requirements regarding implementation projects, HUD has provided grantees with significant flexibility to identify others.

A preliminary list of implementation projects is included below for discussion. The final list will be developed with input from the Project Director, Executive Directors of both RPC's, the consultant team, the Executive Committee and Partnership Coordinators and will be based on input received from the Consortium, Partners, work groups and technical resource group.

Summary of Proposed Projects

The implementation projects and mandatory tasks envisioned are aimed at guiding and assisting the Region's Counties, Cities and Towns plan their economic future. The goal is to provide both the region as well as local governments with tools that will assist in 1) strengthening and diversifying local economies in ways that allow them to effectively compete on a global stage, 2) retaining and recruiting workers that demand high quality places with robust local services and amenities, 3) addressing distressed and isolated neighborhoods that minimize access to opportunity for residents, and 4) effectively coordinating federal, state and local funding for development and infrastructure. The preliminary list of projects considered for review/discussion by the Executive Committee include:

- a. Adoption of the Regional Prosperity Plan. (required)
- b. Incorporation of Five-Year Plan (Ec. Development Element/CEDS). (proposed)
- c. A Regional Tool Box "Part A" to include, as appropriate, illustrative renderings to communicate the final Plan, as well as local implementation principles,

- development standards, codes, tools for linking employment centers and economic impact analysis for Cities, Towns, Villages, Districts, Neighborhoods and Corridors (for select nodes identified in Scenario plans (scope TBD)). This toolbox will also include transit station types and implementation strategies for select nodes or stations (i.e. the east-west transportation corridors, from the more Urban to the more Rural) (required).
- d. A Regional Tool Box "Part B", to include and build upon to FDOT's and TRI Rail's work (Tri-Rail Coastal Link Station Area Opportunities Report and the South Florida East Coast Corridor Transit Study). Seven50 will work with the RTA, FDOT and willing local governments to provide specific designs as well as general principles.(Proposed)
 - e. Leadership Training. (Required)
 - f. Housing Outreach FHEA/RAI. (Required)
 - g. A New Energy Blueprint for Southeast Florida. (Proposed)
 - h. Independent Regional Values Polling. (Required by EC)
 - i. Advocacy Group/Project Beyond Grant Completion Start-Up Funding. (Proposed)
 - j. Regional Data Warehouse updates. (Proposed)
 - k. Printing and Reproduction. (Not funded, critical expenditure)

In addition to the projects listed, a series of completed or in-progress tasks and efforts are in fact considered by HUD as key "implementation projects". These include, among others:

1. the Outreach Tools (website, phone app, Twitter, Facebook) (completed)
2. the Seven-County Transportation Model (completed)
3. the Seven-County inundation assessment map – Seven50 climate resilience element (under development)
4. Asset Map (under development)
5. Four Regional Summits (2 out of 4 completed)

There are currently \$524,600 dollars set aside for Task 6 and Implementation Projects (\$89,518 of which are assigned to partially fund "Regional Toolbox A").

Funding details (including cost to perform each project listed) will be discussed during the Executive Committee meeting, as the current budget is insufficient to fund all of the items included in the list. Additionally, some of the proposed projects can be tackled in two phases, with a first phase (before Grant completion) that would not require funding.

Action

This item is for discussion only. Implementation Projects need to be defined by, or at the time of the working Summit. Staff is seeking input from the Executive Committee to refine the list of projects, adjust costs and focus on an implementation strategy that fulfills HUD's updated goals and objectives. This discussion is also intended to initiate a

dialogue to identify post-grant funding needs, potential funding sources and responsible parties.

SOUTHEAST FLORIDA REGIONAL PARTNERSHIP

To: SCI Executive Committee

AGENDA ITEM #7

From: SEFRP Staff

Date: May 3rd, 2013 Meeting

Subject: Third Summit

Introduction

The purpose of Seven50's Summit #3 is to present, discuss, validate and edit where necessary, the proposed Alternate Scenarios and background information. The goal of this Summit is to educate participants on the Alternatives and move towards the selection of a Preferred Alternative in the weeks immediately following this event.

To this intent, the Summit is being designed as a "Working Summit". It will be an opportunity to interact with the Seven50 Team and Council staffs for the three days, and receive significant input and assistance from the Technical Resource Group.

The Summit will be held at the Palm Beach Convention Center in West Palm Beach, June 19th through the 21st.

Proposed Summit Schedule

Following is a suggested, draft framework for the third Summit.

- Day 1:
- AM Executive Committee workshop with Seven50 Team and Technical Resource Group. Alternate Scenarios will be presented by Team. The Executive Committee will provide input, discuss, validate, edit and comment on the proposed alternate scenarios in great detail. Presentations by the consultants, some Technical Resource members and the Leadership Work Group are anticipated for this morning.
 - PM During the afternoon of the first day, the team will work to recap the input received in the morning. While there are no structured general public activities proposed during the afternoon, members of the public are welcome and encouraged to interact with the team as they are working on site. Individual meetings with specific parties such as the

MPO's modeling committee, water management district experts, health and housing professionals, etc. will be scheduled during the afternoon as needed. Meetings may also be scheduled with meetings with Executive Committee Members, elected officials, staff, private sector representatives, etc.

Day 2: AM Work Groups workshop with Seven50 Team and the Technical Resource Group. The Alternate Scenarios will be presented by the Team. These presentations will include comments/edits/input received during day 1. The Work Groups will provide input, discuss, validate, edit and comment on the proposed alternate scenarios in great detail. Presentations by the consultants, some Technical Resource members and the Leadership Work Group are anticipated for this morning.

PM During the afternoon of the first day, the team will work to recap the input received in the morning. While there are no structured general public activities proposed during the afternoon, members of the public are welcome and encouraged to interact with the team as they are working on site. Individual meetings with specific parties such as the MPO's modeling committee, water management district experts, health and housing professionals, etc. will be scheduled during the afternoon as needed. Meetings may also be scheduled with meetings with Executive Committee Members, elected officials, staff, private sector representatives, etc.

Day 3:

- 1) Presentation of Alternate Scenarios by Team to Summit attendees.
- 2) Presentations by the six work groups and possible presentations by other regional agencies or groups such as Climate Compact, the Regional Transportation Authority, the Florida Department of Transportation, the South Florida Water Management District, Housing Authorities, Health and Education Institutions.
- 3) Keynote Speaker – Private Sector, what will it take to attract investment and jobs to the Region? (Economic Development).
- 4) Introduction of Preferred Scenario. Interactive session.

Action

For Discussion.

SOUTHEAST FLORIDA REGIONAL PARTNERSHIP

To: SCI Executive Committee

AGENDA ITEM #8

From: SEFRP Staff

Date: May 5th, 2013 Meeting

Subject: Financial Update

Introduction

Financial information in this update reflects expenses for both Councils and the Consultant. Detailed expenses are reflected in the monitoring chart.

Financial Update

- Expenditures for SFRPC for the pay periods of January, February and March, 2013 were for a total amount of \$83,807.
- Expenses to date for SFRPC are \$908,078 amounting to 72.64% of SFRPC's total budget (at month 25 of 36 of the work schedule).
- Expenditures for TCRPC for the pay period of January and February 2013 were for a total amount of \$50,350.
- Expenses to date for TCRPC are \$437,047 amounting to 76.6% of TCRPC's total budget (at month 24 of 36 of the work schedule).
- Expenses by the Master Consultant for this period amount to \$443,303.49.
- Expenses by Climate Compact (Broward County), sub consultant to the Master Consultant are in the amount of \$49,500
- Expenses to date for the Master Consultant are \$1,371,010 (\$1,321,510 Master Consultant + \$49,500 Climate Compact) amounting to 56.42% of the Consultant's total budget.

Action

For Information Only.

SOUTHEAST FLORIDA REGIONAL PARTNERSHIP

To: SCI Executive Committee

AGENDA ITEM #9

From: SEFRP Staff

Date: May 3rd, 2013 Meeting

Subject: Partnership Update

Update

The Partnership Coordinator continues to provide Partnership members with letters of support, opportunities for technical assistance, and opportunities to collaborate with other partners on shared initiatives.

1. We are pleased to welcome the following new partners:

- Consolidated Credit Counseling Services Inc. (nonprofit)
- Miami Dade Affordable Housing Foundation (nonprofit)
- Dream Home Organization, Inc. (nonprofit)
- Little Haiti Housing Organization (nonprofit)
- Credit Card Management Services Inc. dba Debthelper.com (nonprofit)

2. The Fair Housing and Equity Assessment and Regional Analysis of Impediments work that is underway as part of the Seven50 plan development process will be presented and discussed with Partnership members and other regional stakeholders at a Partnership meeting on May 17. Participants will be able to attend in person, and via videoconferencing, from FDOT offices in Miami, Fort Lauderdale, West Palm Beach, and Fort Pierce. This meeting is expected to be held from approximate 9:00 a.m. – Noon.

Following the morning meeting, a meeting will be held with US HUD Entitlement Communities and other partners to discuss the Regional Analysis of Impediments that has been prepared pursuant to Seven50. We will also discuss opportunities for these US HUD Entitlement Communities to incorporate their work into the Seven50 Regional Analysis of Impediments. Additional information will follow shortly.

3. Grant Match Requirements – Staff is participating in a HUD Webinar on Thursday, May 2nd on HUD grant match requirements. An update will be presented at the Executive Committee meeting.

Action

Discussion.